

City of Danbury
Regular Council Meeting
Minutes
Thursday,
January 15, 2026

Call to Order: Mayor Powell called the meeting to order at 6:32 p.m.

Council Present: Armando Caceres III, Gordon Hatthorn, Rocky Hicks and Otha Meador.

Staff Present: Erin Nolan, Lydia Silvas, Chief Henken, Tony Berger, and Rodney Garrett

Pledge

Prayer: Stephanie Cato

Presentational Ceremony:

- **PROCLAMATION FOR SCHOOL BOARD RECOGNITION MONTH**

Mayor Powell will present the proclamation at the school board meeting.

Public Comment

NONE

Mayor Update

- Sunday, January 18, 2026 there will be a memorial service at the Community Center for Brenda Milligan at 4:00 p.m.
- Completed the intent to apply to the Texas Water Board
- Did not receive the update to close out from KSA for the test well project.
- Election: Positions up are Mayor and 3 council members. 2 council member seats for 2 year term and once council member seat for 1 year.

Council and Staff Reports:

NONE

Consent Agenda:

1. Consideration of the audited October, November and December Financials.
2. Consideration of Credit Card Statement- 11.18.25-12.17.2025
3. Notification of All Bank accounts- available balance as of 1.15.2026
4. Consideration of Police Report/Maintenance Log
5. Consideration of December Municipal Court Report
6. Consideration of December Community Center Report
7. Consideration of December Park Report
8. Consideration of December Time Report
9. Consideration of December Utility Report
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report
12. Consideration of December 18, 2025 regular Council meeting Minutes.
13. Consideration of Resolution 26-001 Investment Policy.
14. Consideration of resolution 26-002 Incentive Bonus Policy.

Motion by Armando Caceres III and seconded by Rocky Hicks to approve the consent agenda as presented.

PASSES

Moved to #5

General Business:

1. Discussion and Consideration of Quote from Woods Automotive to repair unit #107 Utility Truck.

Dies due to lack of motion.

Moved to #3

2. Utility Update
 - **Infiltration spot found on 3rd street. It was repaired by JR underground 1.15.26**
 - **Turbine Pump Compressor (TBC) came and looked at the clarifiers and will return to complete assessment when it is time for us to do our monthly maintenance on it.**
 - **Had a complaint from a resident to TCEQ in regard to CCR not being available for 2025 , it is not due until July 1, 2026 so the complaint was closed with no findings.**
 - **Tractor disposition – talking with them because they now want another hole in the other side of the engine block, cut the frame and the axels. Once we do that we have no way to move the tractor and it will be sitting on the trailer.**
 - **TCEQ inspection from December, all compliance readings have been turned in. Waiting on close out letter.**

Moved to #1

3. Discussion and Consideration of Utility Ordinance 26-01: additional user fee.

Tony makes recommendation that it only be charged to commercial property. Residential property is going to be difficult to regulate.

TABLED

4. Discussion and Consideration regarding Park Ordinance 23-13 for the following:
A. to allow persons to be in the park after hours (10:00 p.m.) starting Friday, March 6, 2026- Sunday, March 8, 2026.
B. to barricade and close 5th Street between Avenue E and Avenue F from noon on Friday, March 6, 2026 through noon on Sunday, March 8, 2026.
C. to have Main Street barricaded and closed between 5th Street and 6th Street from noon on Friday, March 6, 2026 to noon on Sunday, March 8, 2026.
(The Civic Club is aware that they will need security for this event and will develop a security plan which will be furnished to the City of Danbury.)

Motion by Otha Meador and seconded by Gordon Hatthorn to approve A. to allow persons to be in the park after hours (10:00 p.m.) starting Friday, March 6, 2026- Sunday, March 8, 2026. B. to barricade and close 5th Street between Avenue E and Avenue F from noon on Friday, March 6, 2026 through noon on Sunday, March 8, 2026. C. to have Main Street barricaded and closed between 5th Street and 6th Street from noon on Friday, March 6, 2026 to noon on Sunday, March 8, 2026 variances to park ordinance 23-13.

PASSES

Moved to #6

5. Discussion and Consideration of Rental Agreement between the City of Danbury and The Brazoria County Marine Corps League Detachment #982.

Mr. Fess was in attendance of the meeting. He did let council know that they are only meeting once a month now.

Contract will need to be updated to remove the small meeting room and the cost.

Motion by Armando Cacers III and seconded by Rocky Hicks to approve the rental agreement the City of Danbury and The Brazoria County Marine Corps League Detachment #982 with the changes of one meeting a month and no rental fee charge.

PASSES

6. Discussion and Consideration of Agreement with KM& L to move forward with the 2022-2023 Fiscal Year Audit.

Line # 7105

Motion by Armando and seconded by Rocky Hicks to approve the Agreement with KM & L to move forward with the 2022-2023 Fiscal Year Audit.

PASSES

7. Finance Officer Report

- **Upcoming Purchases**
- **Quarterly Audit**
- **Yearly Audit**
- **FEMA Reimbursements**
- **Training for finance and court**

8. Discussion of Ordinance for scooters and e-bikes.

Chief Henken gave his presentation on e-bikes and scooters.

Will bring back with this information and the unique vehicle ordinance combined as one ordinance.

9. Police Department Update.

- **Currently working on the Red, White and Blue**
- **Grants: submitted one grant and working to submit information for a couple other ones.**
- **January 26-30th will be a Chief school.**

10. City Secretary Report.

Update was given

On open permits.

Softball light grant and Tractor grant reimbursement.

Election Day is May 2, 2026. Application for place on ballot can be accepted 1.14.2026 and the last day is 2.13.2026 5:00 p.m., City Hall will stay open until 5:00 p.m. on 2.13.2026 to accept applications.

BCCA dinner is in Iowa Colony next Wednesday.

We will have a special meeting on 1.26.2026

Training opportunity for council: Local Government Seminar on 1.29.2026

Utility clerk liaison: 4 interviews 1.16.2026 and 4 interviews on 1.23.2026

Codification of the ordinances: will reach out to them in February.

Update on Clerk Program: One homework left on second module. Plans to finish by end of January so that can take the second certification test as soon as it is offered. Signing up for next two modules, will be reimbursed by the program participating in. Will need to take some seminars to complete certification program requirements.

11. Discussion and Consideration of quotes for website.

- **Armando went over the proposals.**
- **He gave his recommendation on the proposals based on the best for the City.**
- **Line # 7660**

Motion by Rocky Hicks and seconded by Gordon Hatthorn to approve the quote from Revize.

PASSES

12. Discussion and Consideration of Lead Service Line Replacement Project.

Motion by Armando Caceres III and seconded by Otha Meador to approve the Lead Service Line Replacement Project and to work with Lynn Engineering.

PASSES

13. Discussion and Consideration of current CD at The First State Bank.

TABLED to 1.26.2026 special meeting.

14. Discussion and Consideration of quotes to purchase 2 computers: City Secretary and Utility Clerk.

Line # 7135

Motion by Rocky Hicks and seconded by Armando Caceres III to approve the quote from Ernest Bowie for one docking station for the City Secretary and one computer for the Utility Clerk.

PASSES

Executive Session: entered into executive session at 8:36 p.m.

15. City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding prospective gift), 551.074 (personnel matters), 551.076 (deliberation regarding security devices or security audits), 551.087 (deliberation

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regarding economic development negotiations), and 551.089 (deliberation regarding security devices or security audits) of Chapter 551 of the Texas Government Code.

General Session: returned to general session at 9:10 p.m.

16. Action on Items discussed in Executive Session, if any.

Motion By Armando Caceres III and seconded by Gordon Hatthorn to allow Lydia Silvas and Erin Nolan to continue to accrue their vacation time and must meet the required threshold by 12.31.2026.

PASSES

Adjourn/Dismiss: Mayor Powell adjourned the meeting at 9:11 p.m.



Mayor Suzanne Powell





ATTEST by: 
Erin Nolan, City Secretary